Annual Report, Nov 2022

Meetings of the Forum:

Inaugural Meeting: 18th November 2021 (on zoom)

- Approval of the Constitution
- Appointment of Officers
- Appointment of Administrative Committee
- Instructed the Administrative Committee to apply for Neighbourhood Forum status on behalf of the Forum

General Meeting: 19th February 2022 (on zoom)

- Approval of the Terms of Reference of the Administrative Committee
- Updates on activities of Administrative Committee
    - Progress of application for Neighbourhood Forum status
    - Community engagement and outreach
    - Grant funding award
- Approval of additional member of Administrative Committee
- The role of the Forum in relation to Anglia Square was agreed: 'to continue with our current approach of informing and empowering members, but not taking a view on the Anglia Square proposals as a forum.'
- Discussion of next steps and priorities

Presentation Meeting: May 15th 2022 (in person and on zoom)

- Presentation to Membership about Neighbourhood Planning via Zoom by Dave Chetwyn on behalf of Locality.
- Presentation of early data on "Likes, Dislikes, Want to change" by the Chair

General Meeting: 12th September 2022 (in person and recorded for website)

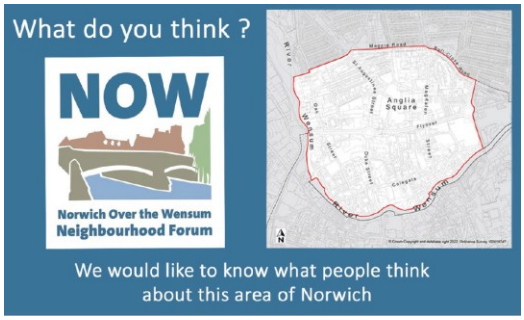
- Presentation on Neighbourhood Planning by the Chair
- Presentation of the proposed Plan headings derived by looking at responses to community engagement by the Secretary.
    - Motion approved: to adopt the headings of the neighbourhood plan as proposed and instruct the administrative committee to develop community engagement opportunities related to each heading (e.g. workshops, surveys, walkabouts).
- Approval of two additional members of Administrative Committee
- Report on situation regarding applications for funding in particular awaiting finding of an Accountable Body by Pipa Clements.
    - Motion approved: to request that the administrative committee puts together a grant application and application for technical support from Locality, and submits when able to

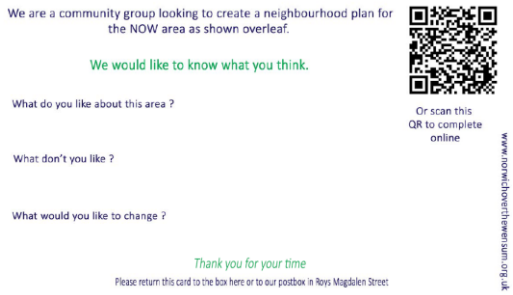
Activities:

Community Engagement

- On-line and card survey developed asking people what they like/dislike/want to change in the area
- Spring Newsletter delivered to all households March 2022, highlighting the Community Cafe
- Community Café at St Augustine's church hall March 26th 2022: public event asking what they like/dislike/want to change in the area

- Presence at other events with map and cards
  - River Wensum Event
  - St Augustine's Church Jubilee Fair
  - St George Colegate Summer Eco Event
  - St George Colegate Harvest Fair





Engagement with businesses

- Businesses on Magdalen Street and St Augustines Street were visited individually, informed about the Forum and the three questions, and offered the cards to fill in

Activities for membership

- Three walk-abouts walking the boundary of the area

Future planning

- Development of time-line
- Development of grant application

Achievements:

i) **Designation of the Forum**. The Forum was formally designated by the Council at the Council meeting on 6th April 2022

ii) **Development of Plan Headings.** After community engagement and outreach and review of suggestions from Locality and of the previous Northern City Centre Area. The following headings were approved at the General meeting on 12th September 2022

- Introduction & Context
- Sustainable Development Strategy
- Living and Working
- Regeneration and Identity
- Public Realm and Open Space
- Infrastructure and Access

Administrative Committee Meetings: 19 meetings since last AGM

2021: November 30th and December 16th

2022: January 11th; January 25th, February 8th; February 15th; March 8th; March 22nd; April 12th; May 10th; May 24th; June 21st; July 12th; August 2nd; August 16th; August 30th; September 27th; October 25th; November 8th