Minutes of Norwich over the Wensum Neighbourhood Forum General Meeting
Playroom at the Playhouse, St George's St. 4th November 2024, 5.30 p.m.

Present Stacey Wilson (Acting Chair) Judith Ford (Treasurer pending Forum Approval) Hugh McGlyn (Secretary):
Members: Jessica Balsdon, Therese Bennett, Pamela Gardener, Simon Hope, and Gillian Scobie.
Supporters: Pipa Clements.
Apologies: Tim Fenn, Simeon Jackson, Richard McAllister and Sarah Randall.

1. Approval of Minutes of G.M. on 30th July: Approved Unanimously.
2. Thank you to Judith Ford for her work as NOW NF Chair from its early days to submitting the Draft Plan for Screening. J.F. explained that she has many other commitments, and the role of Treasurer would allow her to fulfil these while continuing to make a contribution to N.O.W.N.F. Pipa Clements presented Judith with a small token of the Admin Committee's appreciation.
3. Thank you also to Richard Larner for his work as Treasurer.
4. Special Thanks to Pamela Gardener for her work for the Forum, and willingness to take on the Vice Chair role (informally), while Stacey is acting Chair.
5. Stacey Wilson (S.W.) **proposed Judith Ford (J.F.) for Treasurer** with Hugh McGlyn (H.M.) seconding. This was unanimously agreed by the members present.
6. Motion: **Norwich over the Wensum Neighbourhood Forum authorises the Treasurer and Officers to open as account with Norwich Credit Union allowing N.C.U. to hold funds raised by, or donated to the Forum for the purposes and objectives of the Forum.**
   The Forum delegates authority for day-to-day spending decisions to the Treasurer, or the Treasurer and one other signatory.
   It was clarified that the N.C.U. requires two signatories to operate an account with it. H.M. said that in the event of one of the signatories not being available there may be a delay in accessing the funds so it would be preferable for Chair, Secretary, and Treasurer become authorised signatories allowing one 'reserve' if one were unavailable. The eight members present unanimously voted for the motion.

NOTE: because the meeting was not quorate an online vote was sent to members via Mailchimp, see Addendum below

7. Pamela Gardener reminded the meeting of the next in an ongoing series of 'Community Café events is to be held at Cactus Café at 9.30 a.m. on Tuesday 12th November.
8. There is also a Coffee Morning at St Georges Colegate to which NOW NF has been invited to conduct community engagement; which is from 10.30 until 12 noon on Wednesday 20th November.
9. Pipa Clements reminded the meeting that the Plan is likely to be subject to a Strategic Environmental Assessment, and probably also some Habitats Regulations Assessments. The second due to our area's proximity to the Broads protected area. The City Council will have reached a decision ('determined' in the Planning), on this around the end of November. The assessments at a guesstimate may add a further month to the Draft Plan being ready for the next stage known as Regulation 14 assessment. P.C. stressed with Judith Ford's agreement

that during this time we as a Forum both need to continue the Community engagement to keep the plan in the Community's mind, and also complete the supporting documentation.

10. Following on from (9) J.F. suggested that we should ask those on NOW NF's mailing list to submit photos of those buildings which they like in the area, and also those which they do not like. Stacey Wilson will take the lead on organising and putting the photos online, and accompanying comment on Facebook. The photos should be sent to the NOW NF Facebook Page but the Community Engagement Team will put out the call.
11. A season's greetings e-mail is also to be prepared which those present agreed upon and made suggestions for content to include a Quiz.
12. It was noted that despite the idea being agreed by N.C.C. Planning and Administration, the editors of 'The Citizen' had unilaterally decided that the piece which NOW NF had written explaining Community Planning, and the development N.O.W.N.F. Community Plan was not suitable as a stand-alone article. It was noted that the Forum had at its meeting with Norwich City Council made firm representations. Making the arguments: that it was both newsworthy, due to the statutory role in Planning it needed to be 'stand alone'; and that the feedback had been last minute not allowing for any discussion.
13. J.F. returning to the Draft Plans progress suggested that at the point the Regulation 14 stage occurs there will need to be at several hard copies available for inspection locally. Some copies will need to be in fixed locations for the full 6 weeks (e.g. the Library). J.F suggested the Forum to consider that for one or two copies we could have a rolling or floating series of locations each for a week or maybe two weeks of the full six weeks required. Example locations would be Doughty's Hospital and Vision Norfolk to allow residents easy access to the information. Suggestions for places to put either the 6 week or floating copies would be appreciated.
14. Norwich City Council's Statement of Community Involvement in Planning: 5 yearly Consultation.
    It was agreed that this is an important opportunity for members to comment, and that the Administration Committee would agree the text of an e-mail to be sent out to members and supporters with a link: making them aware of the opportunity to comment, and including the link allowing them to do so.

    The meeting closed at 6.20.

Addendum:

On-line voting results:

The in-person meeting was not quorate. Therefore an on-line vote via a mailchimp survey was subsequently sent to all members. With this there are 15 members voting (quorum is 14) and all are in favour of both the proposals, which are therefore confirmed. Thank you to those who participated in this vote.